

**Proforma – 3**

(On Agency's letter head)

**RFP No.**

**TO WHOMSOEVER IT MAY CONCERN**

This is to certify that this Agency has below mentioned offices in India, documentary proof of which are annexed hereto.

| <b>SN</b> | <b>Name of City</b> | <b>Office Address</b> | <b>Documentary Evidence attached<br/>(latest landline phone<br/>bill/Electricity bill/Registration<br/>with Shop &amp; establishment<br/>Dept./registered rent<br/>agreement/lease deed)</b> |
|-----------|---------------------|-----------------------|--|
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Signature of Authorized person:

Signed at \_\_\_\_\_ dated \_\_\_\_\_ by \_\_\_\_\_

Designation \_\_\_\_\_ for \_\_\_\_\_ Agency

Seal of Agency

